



ADMISSIONS POLICY & PROCEDURES

Intention of the Admission Process

All ‘ōpio and their ‘ohana who express a desire to attend and are willing to commit to the expressed values of the school are encouraged to apply for enrollment. Our ‘ae like or collective values and actions support the purpose, mission, and vision of HKM.

As called for in the ‘ae like, haumāna and their families are encouraged to be active, positive, and contributing members of the HKM learning ‘ohana. An expression of this commitment is made by all members of the HKM ‘ohana before the start of every school year.

Steps to Admission

The admission process includes a written application and a school tour for new students and their parents. School tours are offered to interested students and their families. Attendance to one of the school tours is a requirement for admissions. These tours start during the spring and continue through the summer of the year prior to the incoming admission year. At the school tour, families are introduced to the mission and vision and informed of the commitment to the HKM mission, vision, and values. Families are also given an opportunity to ask questions about the school.

Selection

Provided that there is sufficient space in the designated class/grade, all applicants will be invited to join the HKM ‘ohana.

Should the number of applicants, per grade level, exceed the capacity of the same grade level, a public lottery will take place to fill the vacant spaces per grade level.

Consistent with State Law, HKM provides enrollment preferences to students who are enrolled at HKM during the previous school year and to siblings of students already enrolled at HKM.

HKM also provides an enrollment preference for children of current full-time staff and governing board members provided that the number of students who utilizes this preference does not exceed 10% of the entire enrollment count.

Families are informed of their acceptance status via letter. The projected notification date is mid-April.

Reenrollment

Every spring, currently enrolled students need to submit an “intent to return” form in order to be re-admitted. New students are admitted annually as space permits. After the application deadline, new students are considered if space is available. Those that are not admitted are placed on a waiting list that remains active through the end of academic year.

