



**SCHOOL GOVERNANCE BOARD MEETING  
AGENDA**

**MEETING NOTES**

Monday, April 16, 2018

Hālau Kū Māna Campus

- I. Call to Order: 4:41PM
  - a. Roll Call:
    - Present: Keola Chan, Anela Freitas, Konia Freitas, Phil Galicianom Keoni Lee, Keao NeSmith, Mike Shibata, Imai Winchester, Ramsey Theorenzy; and Keoni Bunag.
    - Absent: Tamar deFries, Willy Kauai, Kanakolu Noa,
  - b. Quorum Check: Quorum present.
  - c. Review and approve Minutes (August 2017, September 2017, February 2018): motion to approve all minutes by Keao NeSmith, Imai Winchester second. Minutes for August, September and February 2018 were approved unanimously.
  - d. Review Agenda: Accepted as presented
- II. Open Forum
  - a. Community Building – Maunalaha Community, Aunty Mahealani Kaawa.
    - i. DOFA taking over management of valley from state parks and leases may be transferred to another state entity.
    - ii. Aunty Mahealani was invited to share the history of the lease and commitments between Mana Maoli, the School and surrounding ‘ohana community.
    - iii. The parcel lines were moved from the forest preserve to parks and now it seems that DLNR is moving the lines back to former.
    - iv. Existing sublease involves 3 parcels with 2 belonging to ‘ohana who want the original plan for the family parcels to be honored.
    - v. Secure valley for forest reserve is in DLNR new master plan;
- III. Po‘o Kumu Updates
  - a. Campus/Kula Happenings:
    - i. Several areas around the campus were either resurfaced, patched, or had trees trimmed.
    - ii. Plans to regravol area under tent pending by return to campus next semester.
    - iii. Imai outlined facilities issues to address in next couple/few months: Awnings need long term repair to provide protection to decks, walkway leading to restrooms, address mold, reset stage, white tents patch work, add flood lights and bathroom doors don’t close anymore.
    - iv. Kuikalono event happening this week with Makiki stream clean up closing up the event.

- b. Faculty/Staff Happenings
  - i. HKM faculty involved with accreditation events with other schools, good experience for faculty considering HKM's upcoming accreditation.
  - ii. One faculty resigned in math/science and a sub is currently filling in.
  - iii. HKM reimbursing cost for 7 staff taking 'ōlelo Hawai'i professional development.
- c. Notice of Concern Update – Commission announced this issue is closed.
- d. SPED update
  - i. Hawai'i disabilities notice
    - 1. Concerns lodged with allegations against school and involves disability advocate. Currently, trying to identify a resolution that offers correct setting for the student.
  - ii. Keoni Lee asked the Poo Kumu to keep board informed and he noted the need for better coordination and training for kumu around policies, rules and viable options so as to be responsive to students, 'ohana, faculty and our mission.
  - iii. NeSmith asked what is status of policy? Po'o Kumu: Should be reviewed but capacity of campus should be addressed as well.
  - iv. Ramsey: Accommodate, record and act fairly on applied policy across all students.
- e. SY1819 Enrollment Update: Full enrollment (140) acknowledging the struggle to receive 4<sup>th</sup> grade applications; targeting 14 students (so far got 10 invites out, but need about four more students).
- f. Board Google folder – Po'o Kumu created google folder for the board to access as a central location for documents.

IV. Continuing Business

- a. HKM Policy Review and Update:
  - i. Board is responsible for school policy that is fair and transparent.
  - ii. See google folder for a few supplemental documents to conduct review

<a href="#">Policies and Procedures</a>	Keoni Lee Anela Freitas (Lead)
<a href="#">sions Policy</a>	Kauai (Lead) Freitas olu Noa alicinao
<a href="#">linary Policy</a>	Chan (Lead) NeSmith Vinchester
<a href="#">nel, Conflict of Interest, Policy on Reporting Crime Related Incidents</a>	Bunag (Lead) Yoshimoto

Timeline:

Task	Due
Review and identify opportunities for revisions	April 27, 2018
Request stakeholder feedback for revision opportunities (Small team meetings (board members, school admin, kumu, makua, experts – to extent deemed necessary)	April 30 – May 25

T revised policy	, 2018
Committee Review	– 8, 2018
Review and Approval	8, 2018

- b. Site and Facilities Update (CIP and others)
  - i. Po‘o Kumu and Mike Shibata completed required documents for available funds to move on projects.
  - ii. Working with Scott Hall (CSC) since this was a new process for CSC as well. CSC is using DOE forms, once forms are final and filled out we will set up meeting with Budget and Finance and Governor.
- V. New Business
  - a. Financial Update
    - i. Financials - Up to February 28
      - 1. Commission financials due in May
    - ii. External Fiscal Officer Contract
      - 1. Trying to address services
    - iii. Engagement with Papa Ku Mana
      - 1. KL: Boards job is to address school, so not sure on why PKM is not moving forward fund raising
  - b. Strategic Discussions – tabled
- VI. Announcements
  - a. HKM Graduation – Saturday, May 26, 2018, 9:00A
- VII. Pau – 6:21pm