



## SCHOOL GOVERNANCE BOARD MEETING NOTES

Location: HKM Campus

Date: Tuesday, January 14, 2020

Time: 5:30pm

- I. Call to Order
  - a. Roll Call: Keoni Lee, Anela Freitas, Kanakolu Noa, Mike Shibata, Kela Fisher, Ramsey Fiorella, and Keao NeSmith (on-call)
  - b. Absent: Keola Chan
  - c. Guests: Kaleo Bennett, Gayle Fung, Kristi Desuacido, Kristen, Trevor Atkins
  - d. Quorum Check: Quorum present
  - e. Review Agenda:

One change made to the agenda to move up the Open Forum and Continuing Business.

- II. Open Forum
  - a. Gayle Fung
    1. Healani Sonoda-Pale will be resigning as the President of the Aha Makua.
    2. Lance Crabbe requesting updates on the following:
      - a) Request for update on disciplinary policy
      - b) Request for update on long term Po'o Kumu selection process. Aha Makua would like to be part of the process if possible
      - c) Request for updates on the bathroom renovation
      - d) Request for updates on high school enrollment being down

- III. Po'o Kumu Report
  - a. General School Updates. Moved to Executive Session.
  - b. Academic Performance. No updates.
  - c. Financial Report. No updates.
  - d. Charter Renewal. Kaleo provided an update that the school received Charter renewal with conditions. We are eligible for three options: 1. Non-renewal; 2. 1-year renewal; and 3. 5-year renewal with conditions. The three conditions are:
    1. Lease approved by the DOE/CSC Attorney General. Nicole/Kristen to contact Keoni Bunag regarding lease questions.
    2. The school to place emphasis on hiring an instructional po'o kumu (versus one with more operational experience).
    3. The school to perform at or above complex area levels for ELA and math. CSC intends to create a cohort of schools with similar demographics in which Halau Ku Mana (HKM) can compare itself to. If this condition is not met,

HKM would have to surrender the school to CSC at the end of the 5-year contract.

- e. WASC Accreditation. See Continuing Business below.

IV. Continuing Business

- a. Site and Facilities Update. Kaleo has scheduled a meeting with Melanie Wong regarding the upcoming project for January 16.
- b. Vote on HKM By-Laws Revisions. Anela provided updates to the proposed By-Laws revisions. The major content changes involved board membership and eligibility to reflect Charter Schools Commission requirements. Keoni noted a couple of edits to change references of Papa Ku Mana (PKM) to HKM. Anela to also remove Head of School as selected by HKM, and increase service contract limits that require Board approval from \$5K to \$10K. **Motion to approve** updates to the By-Laws with additional amendments. Motioned: Mike, 2nd: Anela. Ayes: 6, Nos: 0, Abstained: 1. **Motion approved.**
- c. Vote on Board Policies. Keoni presented a Board member evaluation list that other school boards are implementing as part of best practices. **Motion to approve** the Governing Board evaluation list. Moved: Anela, 2nd: Kanakolu. Ayes: 7 Nos: 0. **Motion approved.**
- d. WASC Accreditation. The Governance Chapter has been drafted and Board has one week to provide comment. This needs to be finalized before the WASC site visit. Related to the Action Plan, the Board reviewed a list of strength of challenges for HKM that were prepared by faculty/staff. Kristi to prepare a summary of the strengths and challenges that the Board identified and present to Kumu.

V. Executive Session

- a. Po'o Kumu mid-year evaluation and discussion.

VI. Other Updates

- a. Papa Ku Mana. They are awaiting direction from HKM. The Board discussed a short-term strategy of raising approximately \$50K and a long term strategy to raise funds to help build up school reserves through fundraising, grants, etc.

VII. Announcements

- a. Upcoming Meeting Dates: February 18, 2020, March 3, 2020, April 14, 2020, May 5, 2020