



SCHOOL GOVERNANCE BOARD MEETING NOTES

Location: HKM Campus

Date: Tuesday, July 23, 2019

Time: 5:30pm

- I. Call to Order:
 - a. Roll Call: Keoni Lee, Anela Freitas, Keao NeSmith, Kanakolu Noa, and Mike Shibata
 - b. Absent: Keola Chan and Imai Winchester
 - c. Quorum Check: Quorum present
 - d. Review Agenda: No changes made to the agenda
- II. Open Forum – Kaleo Bennett, Interim Po’o Kumu, HKM (see discussion under Po’o Kumu Updates).
- III. Review/Approve SY 19-20 Budget
 - a. Kaleo went over the SY 19-20 budget to the Board.
 - a. Keao Motion to approve SY 19-20 Budget. Anela second. Ayes: 5, Nos: 0. Motion approved.
- IV. Po’o Kumu Updates
 - a. SY19-20 Goals and Expectations
 - i. The Board approved SY19-20 Goals and Expectations.
 - a. Keoni L motion to approve. Anela second. Ayes: 5, No: 0. Motion approved
 - b. Status Updates
 - i. Kaleo is looking forward to the opportunity with the school. The overall transition has been going good and Kaleo is working on communicating procedures to the faculty and staff to help strengthen relationships.
- V. Continuing Business
 - a. Site and Facilities Update – CIP Funds
 - i. CIP funding secured but awaiting release by CSC. Kaleo to follow up with CSC.
 - b. Board Member Term Review
 - i. The Board reviewed existing Board member terms and agreed to consider expanding to 9 members. See discussion under New Business, New Board Member Discussion.
 - a. Keoni motion for Mike Shibata to be secretary, Keao second.
 - i. Ayes: 5. Motion approved.
 - c. Re-commit members with expiring terms.

- i. Keao, Anela & Kanakolu recommitted for another term.
 - a. Per each director: Keoni motion, Mike second: Ayes 4: Nos: 0.
Approved
- d. Committee Setting.
 - i. Keoni to lead Governance. Anela and Mike to focus on Finance, Keao and Kanakolu to lead Academics. Keola and Imai will need to provide input on Committee level involvement.

VI. New Business

- a. SY19-20 Board Goals and Priorities/By-law Revision
 - i. The main Board goals for SY19-20 are
 - 1) Strategic Planning;
 - 2) CIP Project; and
 - 3) WASC accreditation.
The WASC accreditation site visit is tentatively scheduled for March 22-25, 2020. We will have a Board meeting to meet with WASC on either March 23 or 24.

The Board is shooting for the next Board meeting for policy coordination with Kaleo. Anela to take the lead in proposing potential By-law revisions related to Board representation. The Po'o Kumu job description may need modification based off of input from upcoming 'Aha Makua meeting.
- b. PKM and Non Profit Partners
 - i. Keoni to follow up with Keoni Bunag regarding potential involvement with PKM Board.
- c. Conflict of Interest Policy.
 - i. Nicole Yoshimoto to coordinate with Board members on Conflict of Interest policy.
- d. New Board Member Discussion
 - i. Kanakolu to contact possible candidates about interest in joining the Board.

Announcements

- a. Next Meeting – Sep 10, 2019.